

Sub-station Program

MONTHLY WORK RECORD

Apprentice _____ Local Union _____

Employer _____ Month Of: _____

WRITE IN HOURS WORKED UNDER DAYS OF MONTH (Indicate Days Absent with 'A')

Total Hours

Brought Forward

Sub-Station	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1. Grounding																																
2. Foundations																																
3. Fence																																
4. Layout																																
5. Wiring																																
6. Steel Erections																																
Total																																

Bus Installations	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1. Conduit																																
2. Strain Bus																																
3. Bus Welding																																
Total																																

Switches	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1. Installation																																
2. Adjustments																																
Total																																

School Hours	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Total																																

	Total to Date
--	----------------------

Your comments are requested: _____

Classification _____

Rate of Pay _____

Journeyman Rate _____

Agreement No. _____

Supervisor's Signature & Title

Date

Apprentice Signature

Date

This Monthly Work Record (white copy) must be mailed to the office of the Albat Program,
P.O. Box 370 Medway, Ohio 45341 NOT LATER THAN 10 DAYS AFTER THE END OF EACH MONTH
(If you are not working, write "Not Working" and mail as usual.)